



SUSHRUTHA AROGYA PRATHISTANA ®

SUSHRUTHA INSTITUTE OF AYURVEDA MEDICAL SCIENCES & RESEARCH CENTER

#154/1. Near Sri Ram Nagar, Behind Sri Devi Rice Mill, Pamenahalli Canal Road, Pamenahalli, Davnagere 577 005

LIBRARY RULES AND REGULATIONS

- All users entering the library must deposit their bags and other belongings at the designated checkpoint and sign in the register.

(The library is not responsible for any valuables left at the checkpoint.)

- Bags, umbrellas, personal books, aprons, coats, and similar items are not permitted inside the library.
- Silence must be strictly maintained in the library at all times.
- Possession of a valid College Identity Card is mandatory for access to the library.
- Students must produce their Identity Card while borrowing books.
- A student is allowed to borrow a maximum of three (3) books at a time.
- The loan period for issued books is 15 days.
- Books must be returned or renewed on or before the due date.
- A fine of ₹10 (Rupees Ten only) per day per book will be charged for overdue returns, including Sundays and holidays.
- Students must carefully check the physical condition of books at the time of issue.
- Any damage noticed later will be the responsibility of the borrower.
- Marking, underlining, tearing, or scribbling on books, journals, or any library material is strictly prohibited.
- Defaulters will be fined an amount equivalent to the cost of replacement.
- Issued books must be shown at the checkpoint before exiting the library.
- Students returning books must wait until the return entry is properly recorded and cancelled against their name.
- Students are strictly prohibited from lending library books to others under their name.
- **Library Timings:**
 - Monday to Friday: 9:30 AM – 5:30 PM
 - Sunday: 10:00 AM – 1:00 PM
 - (Library remains closed on declared holidays.)
- **Digital Library Usage:**
 - Students using the digital library must enter their Name, Student Number, Login Time, and Logout Time in the designated register.
 - For any assistance, clarification, or issues, students are advised to contact the Librarian.



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- Mobile phones and any electronic devices that may cause disturbance are strictly prohibited inside the library premises.
- Misbehaviour or misconduct in the library will not be tolerated and may lead to disciplinary action.
- Users are requested to cooperate in maintaining a quiet and conducive academic environment.
- Many materials in the library are precious, rare, and irreplaceable and must be handled with utmost care.
- Food items and beverages are not allowed inside the library.
- The library reserves the right to recall any issued book or material at any time, if required.
- Students are advised to maintain decent and appropriate dress code, as followed in classrooms.
- Periodicals, dictionaries, encyclopedias, project reports, and reference materials are for reference only and must be used within the library premises.
- Any loss of library books must be reported immediately to the Librarian.
- The lost book must be replaced with a new copy.
- When a student leaves the institution, all library dues and issued books must be cleared without fail.